

SECTION 1 – TERMS AND DEFINITIONS
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SECTION 1 TERMS AND DEFINITIONS

1-1 GENERAL

Whenever the following terms, titles, or abbreviations are used in these Specifications or in any document or instrument where these Specifications govern, the intent and meaning are as noted. Working titles having a masculine gender, such as "workman" and "journeyman" and the pronoun "he," are utilized in the specifications for the sake of brevity and are intended to refer to persons of either gender.

1-2 ABBREVIATIONS

AAN	American Association of Nurserymen
AASHTO	American Association of State Highway and Transportation Officials
AB	Aggregate Base
AC	Asphalt Concrete
ACI	American Concrete Institute
AISC	American Institute of Steel Construction
AISI	American Iron and Steel Institute
ANSI	American National Standards Institute
APA	American Plywood Association
ASA	American Standards Association
ASME	American Society of Mechanical Engineers
ASTM	American Society for Testing and Materials
AWG	American Wire Gage
AWS	American Welding Society
AWWA	American Water Works Association
BMP	Best Management Practice
Cal/OSHA	California Occupational Safety and Health Administration
Caltrans	California Department of Transportation
CBC	California Building Code
CFR	Code of Federal Regulations
CICP	Cost Incentive Change Proposal
CIH	Certified Industrial Hygienist
CIP	Cast-In-Place
CL	Centerline
CMU	Concrete Masonry Units
CPM	Critical Path Method
CRM	Crumb Rubber Modifier
CSI	Construction Specifications Institute
CY	Cubic Yard(s)
DBE	Disadvantaged Business Enterprise
DI	Drop Inlet
EA	Each
ESCP	Erosion and Sediment Control Program
EP	Edge of Pavement
F	Fahrenheit
FHWA	Federal Highway Administration

FS	Federal Specifications
ICC	International Code Council
Inv	Invert
ISA	International Society of Arboriculture
ITE	Institute of Transportation Engineers
LB	Pound
LF	Linear Feet
LS	Lump Sum
MUTCD	Manual on Uniform Traffic Control Devices – latest California version
NBFU	National Board of Fire Underwriters
NEC	National Electrical Code
NEMA	National Electrical Manufacturers Association
NFPA	National Fire Protection Association
NPDES	National Pollution Discharge Elimination System
NPT	National Pipe Thread Taper
NSF	National Sanitation Foundation
OSHA	Occupational Safety and Health Act
PCC	Portland Cement Concrete
PSI	Pounds Per Square Inch
PSIG	Pounds per square inch, gauge
QA	Quality Assurance
QC	Quality Control
RSP	Rock Slope Protection
RWQCB	Regional Water Quality Control Board
SD	Storm Drain
SDS	Safety Data Sheets
SF	Square Foot/Feet
SS	Sanitary Sewer
STA	Station
SWPPP	Storm Water Pollution Prevention Plan
TIA	Time Impact Analysis
Title 8	Title 8 (Construction Safety Orders) of the California Code of Regulations
Title 19	Title 19 (Public Safety) of the California Code of Regulations
Title 24	Title 24 (Building Standards) of the California Code of Regulations
TOC	Top of Curb
Typ.	Typical
UL	Underwriters' Laboratories, Inc.
USBR	United States Bureau of Reclamation
WCLA	West Coast Lumbermen's Association
WIC	Woodwork Institute of California
WPCP	Water Pollution Control Program

1-3 DEFINITIONS

Agency -- Means the County of Sacramento, or another agency or district that may adopt these Specifications, acting through its authorized representatives.

Allowance -- An amount of money set aside under the Contract for a special purpose identified in the Contract. See Section 8-2.05, "Allowances."

Architect and/or Consulting Engineer-- A person or persons, firm, partnership, joint venture, corporation, or combination thereof or authorized representative thereof, acting in the capacity of consultant to the Agency. The Architect or Consulting Engineer will only issue directions to the Contractor through the Agency. When the Specifications require that approval be obtained from the Architect or Consulting Engineer, the approval must be requested from and be given by the Agency.

Asphalt Concrete, or AC – Is the same as "Hot Mix Asphalt" or "HMA."

Asphalt Rubber Hot Mix or ARHM - Is the same as "Rubberized Hot Mix Asphalt" or "RHMA"

As Shown, Etc. -- Where "as shown," "as indicated," "as detailed," or similar words are used, the reference is to the Contract unless specifically stated otherwise. Where "as directed," "as permitted," "approved," or similar words are used, they mean the direction, permission, or approval of the Agency.

Bid -- When submitted on the prescribed bid proposal form, properly signed and guaranteed, the Bid constitutes the offer of the Bidder to complete the Work at the price shown on the Bidder's bid proposal form.

Bidder -- Any person, persons, firm, partnership, joint venture, corporation, or combination thereof, submitting a Bid for the Work, acting directly or through a duly authorized representative.

Bid Documents -- The sum of the documents that comprise the Bid by a Bidder to perform the Work.

Bid Opening -- The event conducted by the Agency during which sealed Bids, submitted by Bidders to perform the Work, are publicly opened and read.

Board Of Supervisors -- The Board of Supervisors of the County of Sacramento, a political subdivision of the State of California. Also referred to as "Board."

Board of Directors -- The Board of Directors of the special district or agency named in the Notice to Contractors. Also referred to as "Board."

Calendar Day -- Every day shown on the calendar including weekends and legal holidays. When the s stated in Calendar Days, every day will be charged toward the Contract Time. See Section 7-17, "Inclement Weather and Contract Time," for the sole exception.

Contract -- The written Agreement signed by the Agency and the Contractor covering the Work. The Contract includes the Notice to Contractors, Bid Proposal, Plans, Specifications, Special Provisions, contract bonds, project-specific specifications or documents; and all Contract Change Orders or other written orders or directives of the Agency, and all other project-specific documents.

Contract Change Order -- A Contract amendment approved by the Agency or by the Board that includes, but is not limited to, alterations, deviations, additions to, or deletions from, the Contract. A single Contract Change Order may address one or more contract changes.

Contract Completion Date - Contract Time as adjusted by additional days granted for unavoidable delays.

Contract Documents – The documents that describe the Work to be performed, including these Standard Construction Specifications, the Special Provisions, the Contract Plans, all addenda, the Notice to Contractors, the Bid Proposal, all required bonds, all Contract Change Orders or other written orders or directives of the Agency, including, but not limited to, Field Instructions or other written directives, and written responses to Requests for Information, and all other project-specific documents. See Section 4-1, "Intent of Contract Documents," of these

Specifications.

Contractor -- The person or persons, firm, partnership, joint venture, corporation, or combination thereof, private or municipal, who (that) has (have) entered into a Contract, as defined in these Specifications, with the Agency. Also referred to as Prime Contractor.

Contract Time – The time stated in the Contract for completion of the Work. The Contract Time may be a single allotment of time, milestones, or a group of times specific to portions of the Work, or a combination thereof.

County -- The County of Sacramento, a political subdivision of the State of California.

Engineer -- The County Engineer of Sacramento County, or Agency Engineer of the district, or agency for which work will be done under these Specifications, acting personally or through agents or assistants duly authorized by the Engineer.

Estimated Quantities -- The list of items of work and the estimated quantities associated with the Work. The Estimated Quantities provide the basis for the Bid.

Inspector -- The person or persons authorized to act as agent(s) for the Agency in the inspection of the Work.

Legal Holidays -- The following days are recognized as legal holidays by the Agency:

New Year’s Day	January First
Martin Luther King, Jr. Day	Third Monday in January
Lincoln’s Birthday	February Twelfth
Washington’s Birthday	Third Monday in February
Cesar Chavez Day	March Thirty First
Memorial Day	Last Monday in May
Independence Day	July Fourth
Labor Day	First Monday in September
Columbus Day	Second Monday in October
Veterans’ Day	November Eleventh
Thanksgiving Day	Fourth Thursday in November
Thanksgiving Friday	Friday after Thanksgiving
Christmas	December Twenty-fifth

Notice To Contractors -- The written notice whereby interested parties are informed of the date, location, and time of the Bid Opening of a proposed Agency Project and the terms and conditions of submitting Bids to perform the Work. Also, Notice to Bidders, Invitation to Bid.

Notice To Proceed -- The written authorization by the Agency to the Contractor specifying the date the Work may begin and any conditions regarding the beginning of the Work.

Plans -- Plans, drawings, profiles, cross sections, details, working drawings, and supplemental drawings, approved by the Agency, which show the locations, character, dimensions, and details of the Work.

Project -- Means the Work.

Proposal – Means “Bid.”

Record Drawings -- Drawings prepared by the Contractor that document changes and additions to, or deductions from, the Plans, and that represent the Work as constructed. Final Record Drawings are the permanent record and are archived by the Agency.

See Section 11-3, “Record Drawings,” of these Specifications.

Schedule of Values -- A statement furnished by the Contractor to the Agency reflecting the portions of the Total Contract Price allotted for the various parts of the Work for each work activity contained on the project schedule. Unless otherwise indicated, the total of the Schedule of Values must equal the full cost of the Work, including all labor, materials, equipment, overhead, and profit. For lump sum contracts, the Schedule of Values is the basis for reviewing the Contractor's application for progress payments.

Special Provisions -- The Special Provisions are specific clauses setting forth conditions or requirements unique or specific to the Work and supplementary to these Standard Construction Specifications.

Standard Construction Specifications -- The directions, provisions, and requirements contained herein. When the term "Standard Specifications" or "these Specifications" is used, it means the provisions as set forth herein, together with any amendments or revisions that may be set forth in the Special Provisions. The Standard Specifications are comprised of "General Provisions" and "Technical Provisions."

Standard Drawings -- The Standard Drawings of the Agency which are incorporated into the Standard Construction Specifications and made a part of the Plans by reference.

State -- The State of California.

State Specifications -- The version of the State of California Standard Specifications, issued by the California Department of Transportation, in effect at the time of Notice to Contractors unless noted otherwise.

State Plans -- The version of the State of California Standard Plans issued by the California Department of Transportation in effect at the time of Notice to Contractors, unless noted otherwise.

Subcontractor -- A properly licensed party under contract and responsible to the Contractor for performing a specified part of the Work; or a properly licensed party under contract and responsible to a Subcontractor of the Contractor. Includes all lower tiered Subcontractors.

Supplemental Drawing -- Supplemental drawings define the Plans or Specifications in greater detail by providing additional information that may have not been specifically or clearly shown or called out on the Plans or in the Specifications.

Total Contract Price -- The total price for the Work as bid by the Contractor including any additions or subtractions made via Contract Change Orders.

Work -- All actions which the Contractor is contractually required to do as specified, indicated, shown, reasonably inferred, or fairly implied in the Contract to construct the Work, including all alterations, amendments, or extensions made by Contract Change Order or other written orders or directives of the Agency. Unless specified otherwise in the Contract, the Work includes furnishing all materials, supplies, equipment, tools, labor, transportation, supervision, and all incidentals necessary to complete the Work.

Working Day -- Any day except: (a) Saturdays, Sundays, and legal holidays; (b) days on which the Contractor is specifically required by the Special Provisions or by law to suspend construction operations; or (c) days on which the Contractor is prevented from proceeding with the current controlling operation or operations of the Work for at least 5 hours per day due to inclement weather or conditions resulting immediately from the inclement weather. See Section 7-8.06, "Lane and Road Closures during November/December Holiday Season," of these Specifications regarding Contract Time during the November-December holiday season.

Working Drawing -- Working Drawings detail a particular item of work and the manner in which it is to be accomplished or performed. Working Drawings are prepared by the Contractor as a submittal, or a portion of a submittal, and may be specifically requested by the Agency or required in the Contract or a Field Instruction or other written directive.

Written Directive -- Directives from the Agency includes emails, letters, Field Instructions and RFI responses.